



GaryChicago
International Airport

**MINUTES
REGULAR BOARD MEETING
FEBRUARY 17, 2015**

CALL TO ORDER:

Chairman Mays called the Regular Board Meeting to order at 11:15 a.m.

PLEDGE OF ALLEGIANCE:

Chairman Mays led the Pledge of Allegiance.

EXECUTIVE SESSION STATEMENT:

CHAIRMAN MAYS STATED THAT PURSUANT TO I.C.5-14-1.5-6(D) THE BOARD OF DIRECTORS OF THE GARY CHICAGO INTERNATIONAL AIRPORT AUTHORITY HEREBY CERTIFIES THAT IT DISCUSSED NO SUBJECT MATTER IN THE EXECUTIVE SESSION OTHER THAN THE SUBJECT MATTER SPECIFIED IN THE PUBLIC NOTICE.

ROLL CALL:

Present: Denise Dillard, Stephen Mays, Shontrai Irving, Alesia Pritchett.
Absent: James Cooper, David Fagan.

<p>Executive Session Attendance: Denise Dillard, Stephen Mays, Shontrai Irving, Alesia Pritchett.</p>

ATTENDEES:

Attorney Lee Lane
B. R. Lane
Delbert Brown
Hank Mook
Bill Outlar
Dee Scott

Ozzie Moore, AvPORTS
Dan Vicari, Gary Sanitary District
John Lukas, AECOM
Rick Cornett, Milhouse Engineering
Ken Ross, NGC
Steve Sandefur, NGC
Mike Partin, Gary Jet Center

Mark Jackson, Boeing
Skip Lanoff, Sage-Popovich
Roosevelt Haywood, III, Haywood and Fleming Assoc.
Leslie L. Skinner-Leslie, Haywood and Fleming Assoc.
Len Pryweller, Len Pryweller Realty
Keith Benman, The Times
Christin Lazerus, Post-Tribune
Jim Nowacki, Citizen
Rufus Purnell, Citizen
Cpl. Terry Lee, GPD

MINUTES:

IT WAS MOVED AND SECONDED TO APPROVE THE REGULAR BOARD MEETING MINUTES OF JANUARY 12, 2015.

ROLL CALL

Ms. Dillard	Aye
Mr. Mays	Aye
Mr. Irving	Aye
Ms. Pritchett	Aye

MOTION CARRIED.

DIRECTOR'S REPORT:

▶ Attorney Update

Attorney Lane stated that Denise Dillard was elected Vice Chair at the last board meeting, technically that title should have been Vice-President. She felt it was appropriate to make that correction and approve Denise Dillard as Vice-President.

Chairman Mays noted the recommendation by legal counsel to change Ms. Dillard's title from Vice Chair to Vice-President.

Shontrai Irving agreed that Vice-President was the appropriate terminology.

IT WAS MOVED AND SECONDED TO CHANGE MS. DILLARD'S TITLE FROM VICE CHAIR TO VICE-PRESIDENT.

ROLL CALL

Ms. Dillard Aye
Mr. Mays Aye
Mr. Irving Aye
Ms. Pritchett Aye

MOTION CARRIED.

► **Runway Expansion Project Update**

Dan Vicari summarized and presented Contract Modification (CM) #25 for approval. This CM referenced Contract REP009 for Rieth Riley. This change related to fencing changes for the FAA Localizer Flight Check and Escalation of security fencing at the perimeter of the expanded airfield. He added that in advance of the FAA completing their flight check of the new Localizer system, fencing on both sides of the existing west perimeter had to be removed and replaced with plastic fencing. Removal of the existing fencing may affect the flight check operation at an increase cost of \$12,474.19.

IT WAS MOVED AND SECONDED TO APPROVE CONTRACT MODIFICATION #25 IN THE AMOUNT OF \$12,474.19.

ROLL CALL

Ms. Dillard Aye
Mr. Mays Aye
Mr. Irving Aye
Ms. Pritchett Aye

MOTION CARRIED.

Mr. Vicari stated that the runway extension project resulted in filling all or portions of 20 wetlands totaling approximately 33.94 acres. To offset the impact to wetlands, approximately 180.5 acres of restoration and enhancement at three offsite areas was needed. Three individual projects were advertised on January 2, 2015 and sealed bids were received on January 30, 2015. After review it was determined that the following bids were the most responsive: Tallgrass Restoration, Inc. (REPO25) in the amount of \$674,107.00 regarding the Clark & Pine property and two for Conservation Land Stewardship, Inc. (REPO 26 & 27) in the amounts of \$404,365.26 & \$582,227.50 regarding the Miller Woods property & Tolleston Woods's property. Approval of these awards was recommended.

For public explanation, Alesia Pritchett asked Mr. Vicari to clarify the need/requirement to replace the impacted wetlands. He responded that this project was a fulfillment relative to the Army Corps of Engineers.

IT WAS MOVED AND SECONDED TO ACCEPT THE BID PROPOSAL FROM TALLGRASS RESTORATION, LLC AND AWARD A CONTRACT IN THE AMOUNT OF \$674,107.00.

ROLL CALL

Ms. Dillard	Aye
Mr. Mays	Aye
Mr. Irving	Aye
Ms. Pritchett	Aye

MOTION CARRIED.**► Operations Update**

Delbert Brown introduced and highlighted the B.O.B. Dashboard, which is a color coded summary simplifying multiple spreadsheets used to identify performance measurement. He explained that this at-a-glance document included a mix of financial, statistical and survey data. The remainder of his report highlighted the following:

- Budget – Revenues are up, costs are down compared to January 2014. He noted that the airport was on budget despite some prior payment rolling forward due to timing of invoices. Overall, operations increased.
- Compliance – Initiatives continue to resolve outstanding items related to compliance with the FAA and regulatory agency directives related to personnel, the air traffic control tower, airfield condition reporting, markings/signage and the issuance of NOTAMs related to equipment outages. Enhanced audits are working and all but one non-compliant condition has been eliminated and that one will be cleared within the next week.
- AvPORTAL – This system is up and running.
- Staff Development - Continue to develop leadership and technical skills of the staff through a variety of avenues, with the most effective being monthly staff meetings. Delbert gave praise to the operations and maintenance teams that despite over 18 inches of snow in less than 24 hours they kept the main runway open and helped several tenants make important trips with one actually closing a Billion Dollar deal. He also noted that the airport was cited by the American Association of Airport Executives (AAAE) for excellence in training.

Ms. Pritchett commented that she liked the B.O.B. Dashboard, stressing that it was comprehensive.

Ms. Dillard 'playfully' noted a problem in the B.O.B. Dashboard with the color red because that color usually indicated a problem area – whereas – in the dashboard it indicated an improvement area. Mr. Brown stated he received the message loud and clear and would take care of it.

- **NGC Contracts**

Mr. Brown presented and requested approval of amendment No. 3 to the NGC agreement for engineering services. This amendment included extension of the contract until December 31, 2016 and would hold the current fee structure with those established in 2009. He added that AvPORTS recommended approval of the extension for a period of two years.

IT WAS MOVED AND SECONDED TO APPROVE RENEWAL OF THE NGC GENERAL CONSULTING SERVICES AGREEMENT AMENDMENT NO. 3 FOR A PERIOD OF TWO YEARS AT THE CURRENT RATE.

ROLL CALL

Ms. Dillard	Aye
Mr. Mays	Aye
Mr. Irving	Aye
Ms. Pritchett	Aye

MOTION CARRIED.

Mr. Brown presented and recommended approval of NGC Task Order No. 11 in the amount of \$94,500.00 for the design and construction administration for the expansion of the GYY Fuel Farm. This recommendation was approved by AvPORTS.

IT WAS MOVED AND SECONDED TO APPROVE NGC TASK ORDER NO. 11 IN THE AMOUNT OF \$94,500.00 FOR DESIGN AND CONSTRUCTION ADMINISTRATION FOR EXPANSION OF THE GYY FUEL FARM.

ROLL CALL

Ms. Dillard	Aye
Mr. Mays	Aye
Mr. Irving	Aye
Ms. Pritchett	Aye

MOTION CARRIED.

Mr. Brown presented and recommended approval of NGC Task Order No. 12 in the amount of \$250,000.00 for Runway 2/20 Rehabilitation Professional Services.

IT WAS MOVED AND SECONDED TO APPROVE NGC TASK ORDER NO. 12 IN THE AMOUNT OF \$250,000.00.

ROLL CALL

Ms. Dillard	Aye
Mr. Mays	Aye
Mr. Irving	Aye
Ms. Pritchett	Aye

MOTION CARRIED.

Ozzie Moore, CEO of AvPORTS briefly commented on changing the culture at the airport with training being the center of focus. Some benefits have been seen but there is still a way to go. Some of the promises made by AvPORTS was to put the airport on stronger footing with the FAA, to hire locally and to award contracts locally. Some of these objectives have been accomplished and AvPORTS will continue to work toward that end. Training and development have been the key focus. He added that some of this was seen with the 18 inches of snow that the airport experienced recently within a 24-hour period. It would have normally shut the airport down but since staff was well prepared that did not happen. This was quite an accomplishment. Ozzie touched on the table top exercise done in preparation of an emergency. He was proud of the fact that Gary was acknowledged with 'an excellence in airport training' award by AAAE.

Alesia Pritchett commented that she would like for info like that to be seen in the Indianapolis Star newspaper, The Times and Post-Tribune. She felt the public should be aware of this type of positive news. Mr. Moore replied that he just briefly mentioned it now but was planning to speak more about it at the upcoming airport retreat.

FINANCIAL REPORT:

Bill Outlar presented and requested approval of the Purchase Order Approval List and Register of Claims for all funds dated February 17, 2015.

IT WAS MOVED AND SECONDED TO APPROVE THE PURCHASE ORDER APPROVAL LIST AND REGISTER OF CLAIMS FOR ALL FUNDS DATED FEBRUARY 17, 2015.

ROLL CALL

Ms. Dillard	Aye
Mr. Mays	Aye
Mr. Irving	Aye
Ms. Pritchett	Aye

MOTION CARRIED.

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Mr. Outlar presented and requested approval of Draw Request #5 in the amount of \$1,461,293.75 for continuing runway construction expansion.

IT WAS MOVED AND SECONDED TO APPROVE DRAW REQUEST #5 IN THE AMOUNT OF \$1,461,293.75.

ROLL CALL

Ms. Dillard	Aye
Mr. Mays	Aye
Mr. Irving	Aye
Ms. Pritchett	Aye

MOTION CARRIED.

Mr. Outlar presented the 2014 financial statements for acceptance and approval.

IT WAS MOVED AND SECONDED TO ACCEPT AND APPROVE THE 2014 FINANCIAL STATEMENTS.

ROLL CALL

Ms. Dillard	Aye
Mr. Mays	Aye
Mr. Irving	Aye
Ms. Pritchett	Aye

MOTION CARRIED.

OLD BUSINESS:

None.

NEW BUSINESS:

B. R. Lane requested approval of the contract renewal for Barnes & Thornburg, LLP to serve as State Government Relations Counsel to Gary Airport. She stressed that the terms and fees remained the same – this was just a renewal.

IT WAS MOVED AND SECONDED TO RENEW THE BARNES AND THORNBURG, LLP CONTRACT.

ROLL CALL

Ms. Dillard	Aye
Mr. Mays	Aye
Mr. Irving	Aye
Ms. Pritchett	Aye

MOTION CARRIED.

B. R. Lane requested that board approve Tolbert & Tolbert Attorneys at Law as general counsel to the airport. They are a new law firm in the City of Gary. Attorney Lane will still offer advice on many issues. B. R. Lane thanked Lee's firm for allowing the airport to utilize her. "You existed solely for us and were available all day and all night. I had to realize that she does have other clients."

IT WAS MOVED AND SECONDED TO APPROVE THE TOLBERT & TOLBERT AGREEMENT AS GENERAL COUNSEL AND THAT ATTORNEY LEE LANE CONTINUE TO WORK WITH THE AIRPORT.

Ms. Dillard commented that Attorney Lane came at a critical time and was met with more than a challenge. Her hard work and diligence was much appreciated. Ms. Pritchett really appreciated Lee's commitment of her time and effort to the board. She was also pleased that the new counsel was a Gary firm.

Attorney Lane stated that although this last year has been intense, it has been a privilege serving the board. She noted that she was familiar with Tolbert & Tolbert and was thrilled that they were presented as airport counsel and wished them luck.

ROLL CALL

Ms. Dillard	Aye
Mr. Mays	Aye
Mr. Irving	Aye
Ms. Pritchett	Aye

MOTION CARRIED.

PUBLIC INPUT:

Jim Nowacki, 2nd District targeted his comments toward the TIF District and its impact on the City of Gary.

ADJOURNMENT:

The meeting was adjourned at 12:16 p.m.

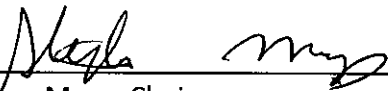
MINUTES TRANSCRIBED BY D. SCOTT

File: REGMIN.FEBRUARY 17, 2015

Attachments:

Purchase Order Approval List/Register of Claims dated February 17, 2015

MINUTES APPROVED BY
GARY/CHICAGO INTERNATIONAL AIRPORT AUTHORITY



Stephen Mays, Chairman



Alesia Pritchett, Secretary