

**REGULAR BOARD MEETING MINUTES
FEBRUARY 11, 2013**

CALL TO ORDER:

President Nathaniel Williams called the Regular Board Meeting to order at 10:18 a.m.

ROLL CALL:

Present: Silas Wilkerson, Attorney Collins, Pastor Johnson, Nathaniel Williams, Nicole Thorn and David Bochnowski.

Absent: Ross Amundson. [Ross present by phone].

Executive Session Attendance:
Silas Wilkerson, Attorney Collins, Pastor Johnson, Nathaniel Williams, Nicole Thorn and David Bochnowski.

PRESIDENT WILLIAMS STATED THAT PURSUANT TO I.C. 5-14-1.5-6(D) THE BOARD OF DIRECTORS OF GARY/CHICAGO INTERNATIONAL AIRPORT AUTHORITY HEREBY CERTIFIES THAT IT DISCUSSED NO SUBJECT MATTER IN THE EXECUTIVE SESSION OTHER THAN THE SUBJECT MATTER SPECIFIED IN THE PUBLIC NOTICE.

ATTENDEES:

ATTORNEY PATRICK LYP

S. LANDRY

C. KEITH

D. SCOTT

B. GYURKO – GYY PROJECT MANAGER

J. WARD – GYY MARKETING

KEN ROSS - NGC

SCOTT WHEELER - AECOM

RICK CORNETT – MILHOUSE ENGINEERING (AECOM)

JOHN CLARK & ALBERT STANLEY – JCLARK AVIATION GROUP

PAUL KARAS – GARY JET CENTER

MAYOR KAREN FREEMAN-WILSON

NIQUELLE ALLEN – CORPORATE COUNSEL CITY OF GARY

B. R. LANE – MAYOR’S CHIEF OF STAFF

PHOEBE SELDEN – ACACIA FINANCIAL GROUP, INC.

WIL DAVIS & BENJAMIN TOLES– GARY JET CENTER

MICHAEL JABO - DLZ

RUFUS PURNELL – LIGHTHOUSE MARKETING

FELICIA WALLACE – GARY SANITARY DISTRICT

KEITH BENMAN – THE TIMES

MICHELLE QUINN – POST TRIBUNE

LT. BRUCE OUTLAW – GPD

Pastor Johnson led in Prayer. Silas Wilkerson led the Pledge of Allegiance.

MINUTES:

IT WAS MOVED AND SECONDED TO APPROVE THE REGULAR BOARD MEETING MINUTES OF JANUARY 28, 2013.

ROLL CALL

Mr. Wilkerson	Aye
Attorney Collins	Aye
Pastor Johnson	Aye
Mr. Williams	Aye
Mrs. Thorn	Aye
Mr. Bochnowski	Aye

MOTION CARRIED.

➤ **Attorney Status Report**

Other than Patrick's status report he had no additional items for discussion.

➤ **Runway Expansion Project Update**

Scott Wheeler, AECOM Project Manager, provided an update relating to the Runway Expansion Program. [See attached].

Scott recommended approval of DLZ's Supplement #1 in an amount of \$730,000.00 to account for, and adapt, to delays in negotiations with property owners. These adaptations have included breaking the work into smaller construction packages and adding packages that were not originally anticipated. These changes resulted in an overall increase of duration for the work DLZ is overseeing; therefore they are seeking a supplement to their original contract to address these issues.

IT WAS MOVED AND SECONDED TO APPROVE SUPPLEMENT #1 TO DLZ's ORIGINAL CONTRACT IN AN AMOUNT OF \$730,000.00.

ROLL CALL

Mr. Wilkerson	Aye
Attorney Collins	Aye
Pastor Johnson	Aye
Mr. Williams	Aye
Mrs. Thorn	Aye
Mr. Bochnowski	No

MOTION CARRIED.

➤ **Business Development Update**

Al Stanley briefly highlighted the following:

1. FBO/Development Interest – Continuing to work with East Lake Management and Development Corporation relative to their interest in establishing a second FBO at GYY.
2. Rates and Charges Model.
3. Air Service Development – Working with Tampa/St. Pete Airport to initiate air service between GYY and Tampa/St. Petersburg Florida.
4. Discussions with Boeing relative to Lease Renewal.

President Williams stated that he would like to establish an Ad-Hoc Committee – with David Bochnowski as Committee Chairman. He also suggested Pastor Marion Johnson and Attorney Cornell Collins as committee members. Just to be clear, President Williams stressed that he was not looking to privatize the airport – engaging a private management company was the goal. Mr. Bochnowski commented on the opportunity to explore a public/private partnership and added that this type of partnership had been used in other parts of the country to develop airports. Pastor Johnson felt the Committee was a great idea – stressing that the airport needed to move forward and become a source of income for the community as well as the region.

Mayor Karen Freeman-Wilson commented on the great opportunity to explore the feasibility of a public/private partnership. She felt that this was the next logical step toward moving the airport forward. She added that the City would welcome the opportunity to participate in the process.

IT WAS MOVED AND SECONDED TO ESTABLISH AN AD-HOC COMMITTEE WITH DAVID BOCHNOWSKI AS CHAIRMAN.

ROLL CALL

Mr. Wilkerson	Aye
Attorney Collins	Aye
Pastor Johnson	Aye
Mr. Williams	Aye
Mrs. Thorn	No
Mr. Bochnowski	Aye

MOTION CARRIED.

➤ **Marketing & Communications Update**

James Ward highlighted the following:

1. Current running radio spots
2. Co-op Allegiant marketing (for February & March)
3. Website visitors doubled
4. Growth of Social media sites

➤ **On-the-Job Training Contract**

Steve stated that airport staff has worked since fall of last year to hire a heavy-equipment mechanic because this skill set was needed in the Maintenance Department. An individual was finally identified and hired.

Airport staff also worked with the Personnel Committee and Work One throughout this process. Work One pays 50% of the training for the individual for up to the first six-months employment. Steve further explained the process of identifying the specific training needed. In order to receive the 50% training reimbursement, the airport had to enter into a contract with Work One. Steve requested approval of the On-the-Job Training Contract Agreement between GCIAA, Work One and Mr. Kenneth Luckey. He added that Attorney Lyp reviewed the contract.

IT WAS MOVED AND SECONDED TO APPROVE THE ON-THE-JOB TRAINING CONTRACT AGREEMENT BETWEEN GCIAA, WORK ONE AND MR. KENNETH LUCKEY.

ROLL CALL

Mr. Wilkerson	Aye
Attorney Collins	Aye
Pastor Johnson	Aye
Mr. Williams	Aye
Mrs. Thorn	Aye
Mr. Bochnowski	Aye

MOTION CARRIED.

FINANCIAL REPORT:

Carolyn presented and requested approval of the Purchase Order Approval Lists and Register of Claims for all funds dated February 11, 2013. [See attached].

IT WAS MOVED AND SECONDED TO APPROVE THE PURCHASE ORDER APPROVAL LISTS AND REGISTER OF CLAIMS FOR ALL FUNDS DATED FEBRUARY 11, 2013.

ROLL CALL

Mr. Wilkerson	Abstain
Attorney Collins	Aye
Pastor Johnson	Aye
Mr. Williams	Aye
Mrs. Thorn	Aye
Mr. Bochnowski	Aye

MOTION CARRIED.

FYI - Carolyn provided copies of the State Board of Accounts audit reports for 2009, 2010 and 2011 and reviewed the minor findings with the board.

OLD BUSINESS:

None.

NEW BUSINESS:

Phoebe Selden provided an update relative the following:

1. Preliminary findings by City Corp (Senior Underwriter)
2. Financing backed by TIF revenue
3. Capital Improvement Program
4. Revenue Bonds – interest rates
5. Issuance of Tax Exempt Bonds (should have a clear idea of what funds will be used for)
6. Bond Documents, Managing Bond Funds

PUBLIC INPUT:

Wil Davis, Gary Jet Center, stated that he had no problem with competition but wanted to ensure a “level playing field” – therefore he requested a copy (for his Attorney) of the terms/conditions for the new FBO once they were established. Attorney Lyp replied that, per airport policy, a request for information usually was a written request – but verbal was fine. Mr. Davis stated that he would provide the request in writing.

ADJOURNMENT:

The meeting was adjourned at 11:25 a.m.

MINUTES TRANSCRIBED BY D. SCOTT

File: REGMIN.FEBRUARY 11, 2013

Attachments:

1. Scott Wheeler's report dated February 11, 2013
2. Purchase Order Approval Lists/Register of Claims dated February 11, 2013

MINUTES APPROVED:

Nathaniel T. Williams, President GCIAA