

**MINUTES
REGULAR BOARD MEETING
JANUARY 14, 2013**

CALL TO ORDER:

President Nathaniel Williams called the Regular Board Meeting to order at 10:45 a.m.

ROLL CALL:

Present: Silas Wilkerson, Attorney Collins, Pastor Johnson, Nathaniel Williams and Ross Amundson.

Executive Session Attendance:
Silas Wilkerson, Attorney Collins, Pastor Johnson, Nathaniel Williams and Ross Amundson.

PRESIDENT WILLIAMS STATED THAT PURSUANT TO I.C. 5-14-1.5-6(D) THE BOARD OF DIRECTORS OF GARY/CHICAGO INTERNATIONAL AIRPORT AUTHORITY HEREBY CERTIFIES THAT IT DISCUSSED NO SUBJECT MATTER IN THE EXECUTIVE SESSION OTHER THAN THE SUBJECT MATTER SPECIFIED IN THE PUBLIC NOTICE.

ATTENDEES:

ATTORNEY PATRICK LYP

S. LANDRY
C. KEITH
D. SCOTT

B. GYURKO – GYY PROJECT MANAGER
D. WHITEHEAD – GYY SECURITY
J. WARD – GYY MARKETING
KEN ROSS - NGC
SCOTT WHEELER - AECOM
RICK CORNETT – MILHOUSE ENGINEERING (AECOM)
JOHN CLARK & AL STANLEY – JCLARK AVIATION GROUP
PAUL KARAS – GARY JET CENTER
NIQUELLE ALLEN – CORPORATE COUNSEL CITY OF GARY
B. R. LANE – MAYOR’S CHIEF OF STAFF
DAN BOTICH – CENDER & COMPANY
RUFUS PURNELL – LIGHTHOUSE MARKETING
FELICIA WALLACE – GARY SANITARY DISTRICT
LU ANN FRANKLIN – THE TIMES
MICHELLE QUINN – POST TRIBUNE
LT. BRUCE OUTLAW - GPD

Pastor Johnson led in Prayer. Silas Wilkerson led the Pledge of Allegiance.

MINUTES:

IT WAS MOVED AND SECONDED TO APPROVE THE REGULAR BOARD MEETING MINUTES OF DECEMBER 10, 2012 AND DECEMBER 19, 2012.

ROLL CALL

Mr. Wilkerson	Aye
Attorney Collins	Aye
Pastor Johnson	Aye
Mr. Williams	Aye
Mr. Amundson	Aye

MOTION CARRIED.

➤ **Election of Officers for 2013**

Ross Amundson announced that there were two (2) vacant seats on the board. In discussion with other board members it was felt that great progress was made in 2012 therefore he recommended keeping the same slate of officers for 2013 as in 2012.

IT WAS MOVED AND SECONDED TO RETAIN THE SAME OFFICERS IN 2013 AS IN 2012. NATHINIEL WILLIAMS/PRESIDENT, PASTOR MARION JOHNSON/VICE-PRESIDENT AND ROSS AMUNDSON/SECRETARY.

ROLL CALL

Mr. Wilkerson	Aye
Attorney Collins	Aye
Pastor Johnson	Aye
Mr. Williams	Aye
Mr. Amundson	Aye

MOTION CARRIED.

DIRECTOR'S REPORT:

➤ **Attorney Status Report**

Attorney Lyp recommended acceptance of transfer of properties acquired through the Lake County Commissioners. Pastor Johnson noted that the board was grateful to Commissioner Roosevelt Allen for his assistance in this matter. President Williams concurred.

IT WAS MOVED AND SECONDED TO ACCEPT TRANSFER OF PROPERTIES TO THE AIRPORT.

ROLL CALL

Mr. Wilkerson Aye
Attorney Collins Aye
Pastor Johnson Aye
Mr. Williams Aye
Mr. Amundson Aye

MOTION CARRIED.

➤ **AECOM Runway Extension Program Supplemental Program Management Services**

Steve presented this supplemental program management proposal for Runway 12/30 Extension Program in the amount of \$322,612.26. These services included utility coordination, environmental support and associated costs necessary to the timely advancement of the extension program, which were not anticipated in the original agreement.

IT WAS MOVED AND SECONDED TO APPROVE THE SUPPLEMENTAL PROGRAM MANAGEMENT SERVICES PROPOSAL IN THE AMOUNT OF \$322,612.26.

Pastor Johnson noted that in the future he would like to see cost of any additional responsibilities given to AECOM.

ROLL CALL

Mr. Wilkerson Aye
Attorney Collins Aye
Pastor Johnson Aye
Mr. Williams Aye
Mr. Amundson Gone

MOTION CARRIED.

➤ **Federal Aviation Administration Airport Inspection Report**

Steve tabled this item until the next board meeting.

➤ **Cender & Company Amended Service Agreement**

Steve presented Cender's amended agreement in an amount not to exceed \$15,000.00 for work associated with assisting the airport until a new Financial Manger was hired/trained.

IT WAS MOVED AND SECONDED TO APPROVE THE CENDER & COMPANY AMENDED SERVICE AGREEMENT IN THE AMOUNT OF \$14,966.25.

ROLL CALL

Mr. Wilkerson	Aye
Attorney Collins	Aye
Pastor Johnson	Aye
Mr. Williams	Aye
Mr. Amundson	Gone

MOTION CARRIED.

➤ **Approval of GCIAA 2013 Board Meeting Schedule**

Steve requested approval of the 2013 GCIAA board meeting schedule.

IT WAS MOVED AND SECONDED TO APPROVE THE 2013 BOARD MEETING SCHEDULE.

ROLL CALL

Mr. Wilkerson	Aye
Attorney Collins	Aye
Pastor Johnson	Aye
Mr. Williams	Aye
Mr. Amundson	Gone

MOTION CARRIED.

➤ **Runway Expansion Program Update**

Scott Wheeler, AECOM Project Manager, provided an update relating to the Runway Expansion Program. [See attached].

Scott presented Proposed Contract Modification #001 (REP006) in the amount of \$58,855.50 for force main work. Negotiations were not complete in time to allow the force main work to occur at the same time as the water main installation. As a result, additional costs were incurred.

IT WAS MOVED AND SECONDED TO APPROVE PCM #001 (REP006) IN THE AMOUNT OF \$58,855.50.

ROLL CALL

Mr. Wilkerson	Aye
Attorney Collins	Aye
Pastor Johnson	Aye
Mr. Williams	Aye
Mr. Amundson	Gone

MOTION CARRIED.

Scott recommended approval of CM#005 (REP002) in the amount of \$3,984.46 to cover the cost of saw cutting the abutment back walls at eight locations to widen the openings for ballast pans.

IT WAS MOVED AND SECONDED TO APPROVE CM #005 (REP002) IN THE AMOUNT OF \$3,984.46.

ROLL CALL

Mr. Wilkerson	Aye
Attorney Collins	Aye
Pastor Johnson	Aye
Mr. Williams	Aye
Mr. Amundson	Gone

MOTION CARRIED.

Scott recommended approval of CM #009 (REP003) in the amount of \$58,765.00 for clearing and grubbing of the east track tie-in location at the Cavanaugh Wye.

IT WAS MOVED AND SECONDED TO APPROVE CM #009 (REP003) IN THE AMOUNT OF \$58,765.00.

ROLL CALL

Mr. Wilkerson	Aye
Attorney Collins	Aye
Pastor Johnson	Aye
Mr. Williams	Aye
Mr. Amundson	Gone

MOTION CARRIED.

Scott recommended approval of CM #001 (REP016) for AMG Switch replacement in an amount not-to-exceed \$100,000.00.

IT WAS MOVED AND SECONDED TO APPROVE CM #001 (REP016) IN AN AMOUNT NOT-TO-EXCEED \$100,000.00.

ROLL CALL

Mr. Wilkerson	Aye
Attorney Collins	Aye
Pastor Johnson	Aye
Mr. Williams	Aye
Mr. Amundson	Gone

MOTION CARRIED.

Scott recommended approval of CM #010 (REP006) in the amount of \$15,110.20, which involved four (4) line item adjustments.

IT WAS MOVED AND SECONDED TO APPROVE CM #010 (REP006) IN THE AMOUNT OF \$15,110.20.

ROLL CALL

Mr. Wilkerson	Aye
Attorney Collins	Aye
Pastor Johnson	Aye
Mr. Williams	Aye
Mr. Amundson	Gone

MOTION CARRIED.

Scott recommended award of Airfield-Paving contract to Reith-Riley Construction Company in the amount of \$10,460,832.61.

IT WAS MOVED AND SECONDED TO AWARD THE AIRFIELD-PAVING CONTRACT TO REITH-RILEY CONSTRUCTION IN THE AMOUNT OF \$10,460,832.61.

Pastor Johnson commented that he hoped Reith-Riley was sensitive to local sub contractors.

AS PART OF THE MOTION, ATTORNEY LYP ASKED THAT THE BOARD CHAIRMAN BE AUTHORIZED TO SIGN THE CONTRACT.

ROLL CALL

Mr. Wilkerson	Aye
Attorney Collins	Aye
Pastor Johnson	Aye
Mr. Williams	Aye
Mr. Amundson	Gone

MOTION CARRIED.**➤ Business Development Update**

John Clark briefly highlighted the following:

1. Continuing to finalize LOI Amendment with the FAA
2. Continuing to work with East Lake Management Corporation relative to their interest in establishing a second FBO
3. Status of FBO Minimum Standards and Commercial Service Minimum Standards
4. Airport Rates and Charges Model
5. Boeing Lease Renewal
6. Air Service Development

➤ Marketing & Communications Update

James Ward highlighted the following:

1. Rotating Billboard
2. Rack Advertisements in Airport Terminal
3. Website Homepage Update
4. Comcast Ads
5. Commercials on: WJOB, Clear Channel, Crawford Broadcasting
6. Post-Tribune Marketing Campaign
7. RailCats Partnership
8. Played some of the 60 second spots for the Board

FINANCIAL REPORT:

Carolyn presented and requested approval of the Purchase Order Approval Lists and Register of Claims for all funds dated January 14, 2013. [See attached].

IT WAS MOVED AND SECONDED TO APPROVE THE PURCHASE ORDER APPROVAL LISTS AND REGISTER OF CLAIMS FOR ALL FUNDS DATED JANUARY 14, 2013.

ROLL CALL

Mr. Wilkerson	Abstain
Attorney Collins	Aye
Pastor Johnson	Aye
Mr. Williams	Aye
Mr. Amundson	Gone

MOTION CARRIED.

OLD BUSINESS:

➤ **Rescind Resolution No. 2012-5**

Carolyn stated that on December 10, 2012, Resolution 2012-5, which was a Resolution to establish an emergency and extend repayment of the \$12 Million Interfund Loan while awaiting processing of the RDA Grant Agreement. RDA funds were received, which is the reason to rescind Resolution 2012-5.

IT WAS MOVED AND SECONDED TO RESCIND RESOLUTION 2012-5.

ROLL CALL

Mr. Wilkerson	Aye
Attorney Collins	Aye
Pastor Johnson	Aye
Mr. Williams	Aye
Mr. Amundson	Gone

MOTION CARRIED.

NEW BUSINESS:

➤ **ADZ – Verification of Properties in the Zone**

Steve stated that he received notification from Lake County in September 2012 relative to ADZ verification. He contacted Cender & Company to assist with compliance as requested from Lake County.

Dan Botich, from Cender & Company gave a brief overview of the request from Lake County in which they requested verification of each individual component/key number in the allocation area. Dan stated that the ADZ was comprised of a large area (6,366 key numbers), which was the largest allocation area in the State of Indiana. The airport was given a 2-week period to review/verify each key number. Dan contacted the Lake County Auditor's Office and requested more time than the allowed 2 weeks. He went ahead and explained the process of verifying key numbers.

Steve requested approval to incur an amount not-to-exceed \$5,000.00 for Cender & Company relative to verification of ADZ properties.

IT WAS MOVED AND SECONDED TO APPROVE AN EXPENDITURE NOT-TO-EXCEED \$5,000.00 TO CENDER & COMPANY.

ROLL CALL

Mr. Wilkerson	Aye
Attorney Collins	Aye
Pastor Johnson	Aye
Mr. Williams	Aye
Mr. Amundson	Gone

MOTION CARRIED.

➤ **Recommendation to Hire Maintenance Worker**

Steve requested approval to offer terms of employment to Mr. Kenneth Lucky. He added that this was a Maintenance Worker position, which he had been working on for two months. He went ahead and explained the process through working with Work One.

IT WAS MOVED AND SECONDED TO OFFER EMPLOYMENT TO MR. KENNETH LUCKY.

ROLL CALL

Mr. Wilkerson	Aye
Attorney Collins	Aye
Pastor Johnson	Aye
Mr. Williams	Aye
Mr. Amundson	Gone

MOTION CARRIED.

ADJOURNMENT:

The meeting was adjourned at 11:45 a.m.

MINUTES TRANSCRIBED BY D. SCOTT

File: REGMIN.JANUARY 14, 2013

Attachments:

1. Scott Wheeler's report dated January 14, 2013
2. Purchase Order Approval Lists/Register of Claims dated January 14, 2013

MINUTES APPROVED:

Ross E. Amundson, Secretary GCIAA