

**MINUTES
REGULAR BOARD MEETING
MARCH 11, 2013**

CALL TO ORDER:

Vice President Pastor Marion J. Johnson, Jr. called the Regular Board Meeting to order at 10:10 a.m.

ROLL CALL:

Present: Silas Wilkerson, Attorney Collins, Pastor Johnson, and Ross Amundson.

Absent: Nathaniel Williams, Nicole Thorn and David Bochnowski.

Executive Session Attendance: Silas Wilkerson, Attorney Collins, Pastor Johnson and Ross Amundson.

VICE PRESIDENT JOHNSON STATED THAT PURSUANT TO I.C. 5-14-1.5-6(D) THE BOARD OF DIRECTORS OF GARY/CHICAGO INTERNATIONAL AIRPORT AUTHORITY HEREBY CERTIFIES THAT IT DISCUSSED NO SUBJECT MATTER IN THE EXECUTIVE SESSION OTHER THAN THE SUBJECT MATTER SPECIFIED IN THE PUBLIC NOTICE.

ATTENDEES:

ATTORNEY PATRICK LYP

B. GYURKO
C. KEITH
D. SCOTT

D. WHITEHEAD – GYY SECURITY
J. WARD – GYY MARKETING
KEN ROSS - NGC
SCOTT WHEELER - AECOM
RICK CORNETT – MILHOUSE ENGINEERING (AECOM)
JOHN CLARK – JCLARK AVIATION GROUP
PHOEBE SELDEN – ACACIA FINANCIAL GROUP, INC.
WIL DAVIS - GJC
JIM NOWACKI - CITIZEN
RUFUS PURNELL – LIGHTHOUSE MARKETING
FELICIA WALLACE – GARY SANITARY DISTRICT
ROBERT GEDVILLE & SANDY ROBBINS – RSM
JOHN GIRZADAS – BURLING BUILDERS, INC.
TIM TOWKY – HAWTHORN STRATEGY GROUP
KEITH BENMAN – THE TIMES / MICHELLE QUINN – POST TRIBUNE
LT. BRUCE OUTLAW - GPD

Pastor Johnson led in Prayer. Silas Wilkerson led the Pledge of Allegiance.

MINUTES:

IT WAS MOVED AND SECONDED TO APPROVE THE REGULAR BOARD MEETING MINUTES OF FEBRUARY 25, 2013.

ROLL CALL

Mr. Wilkerson	Aye
Attorney Collins	Aye
Pastor Johnson	Aye
Mr. Amundson	Abstain

MOTION CARRIED.

DIRECTOR’S REPORT:

➤ **Attorney Status Report**

Attorney Lyp stated that the airport needed to acquire the Summit, Inc. easement. He was in the process of working with the Owner of the property and his Attorney. A meeting was scheduled at the airport later in the week to finalize the easement.

Relative to Yellow Transport (a.k.a. YRC), Patrick stated that he would present a proposed new lease for them at the next board meeting. They currently lease the old Beemsterboer property – but due to the additional closing of portions of Chicago Avenue they would be unable to access their property therefore, the airport agreed to relocate them.

➤ **Runway Expansion Project Update**

Scott Wheeler, AECOM Project Manager, provided an update relative to the Runway Expansion Program. [See attached].

Scott recommended approval of CM #004 ((REP012) in the amount of \$3,564.40, which was a reduction in the contract.

IT WAS MOVED AND SECONDED TO APPROVE CM #004 IN THE AMOUNT OF \$3,564.40.

ROLL CALL

Mr. Wilkerson	Aye	Pastor Johnson	Aye
Attorney Collins	Aye	Mr. Amundson	Aye

MOTION CARRIED.

At this point, the status report relative to P3 Ad Hoc Committee activities was read into the minutes per Pastor Johnson. [A copy of the status report is attached].

➤ **Business Development Update**

John Clark briefly highlighted the following:

1. Finalization of agreements with new FBO – Eastlake Management & Development
2. On-going efforts with FAA to amend Capital Program LOI
3. Work with Boeing relative to their agreement/renewal options

➤ **Marketing / Communications Update**

James Ward highlighted the following:

1. Attendance at Job Fair and Allegiant Marketing Conference
2. Social network sites
3. Securing budget for 2013

FINANCIAL REPORT:

Carolyn presented and requested approval of the Purchase Order Approval Lists and Register of Claims for all funds dated March 11, 2013. [See attached].

IT WAS MOVED AND SECONDED TO APPROVE THE PURCHASE ORDER APPROVAL LISTS AND REGISTER OF CLAIMS FOR ALL FUNDS DATED MARCH 11, 2013.

ROLL CALL

Mr. Wilkerson	Abstain
Attorney Collins	Aye
Pastor Johnson	Aye
Mr. Amundson	Aye

MOTION CARRIED.

OLD BUSINESS:

None.

NEW BUSINESS:

It was determined that the present JACOWA 3 Entertainment, Inc. Contract (James Ward) would be extended 30-days until finalization of details for new contract.

IT WAS MOVED AND SECONDED TO EXTEND THE JACOWA 3 ENTERTAINMENT, INC. CONTRACT FOR 30-DAYS.

ROLL CALL

Mr. Wilkerson	Aye
Attorney Collins	Aye
Pastor Johnson	Aye
Mr. Amundson	Aye

MOTION CARRIED.

Phoebe Selden presented an update relative Bond Counsel financing:

1. Received preliminary indications from Scott Wheeler and Ken Ross pertaining to the anticipated quarterly draws for the Runway Expansion Project and the Capital Improvement Program. Financing would be needed prior to the 4th quarter.
2. Recommended the airport seek Bond Counsel and consider Co-Bond Counsel (could be a local firm). Also a request for proposal for Underwriter’s Services should be advertised.

Patrick commented on types of bonds as they relate to the P3. He felt that it was critical for the airport to have legal counsel on board to provide advice pertaining to bonding. He mentioned the three best-known companies providing this service and felt a proposal should be advertised.

Pastor Johnson did not feel that the board was at a point to make a decision relative to bond counsel services and the matter would be discussed further and a decision made at a later date.

PUBLIC INPUT:

Jim Nowacki, City of Gary resident, 1st District, commented that this was another meeting without mention of attracting airplanes/airlines. The board has forgotten the purpose of an airport. Relative to the marketing report, Jim stated that the purpose of the airport was not to provide a platform for social media. The purpose of the airport was not to find opportunities for consultants. We find that we need consultants for consultants and of course they need assistants. We have 40% hangar vacancy.

If Mr. Ward or Mr. Clark had any interest in marketing they might attempt to get some of the vacant hangars filled instead of social media. He was glad to see all the shiny faces in the audience – people with their hands out – not just for a couple of bucks but for hundreds of thousands of dollars. Pertaining to the P3 report, we are not here to make a successful airport but rather to determine the possibilities of public/private partnership, which is not the purpose of the airport. The purpose of the airport is to be successful and have airplanes here. So, the board, once again, missed the point. The airport squanders its potential. So, lets get to work!

Wil Davis, Gary Jet Center directed this question to the board: Is there a plan in effect in case we face sequester and loose the manning in the Control Tower? He stated that he had not received any information from airport personnel. Is there a back-up plan? From his conversations in Washington, the House approved a resolution to fund the Tower but final authority lies in the Senate, which is an unknown at this point. The cost to mann the Control Tower is Five Hundred Thousand Dollars per year. He felt that it would be very difficult to entice anyone, including other airlines, if GYY did not have a manned Control Tower. He stressed the need to come up a short-term plan. Wil was unsure if the airport had enlisted assistance from Chicago Compact members or from Bill Hanna of the RDA. He was more than willing to do all that he could to help develop a short-term plan. He stressed that the airport had 27 days left. On April 7th Control Tower personnel would leave if funding was not found. Having a staffed Control Tower was key toward marketing the airport. Once its closed, it closed. We need to get busy!

Pastor Johnson thanked Mr. Nowacki and Wil Davis for their comments.

ADJOURNMENT:

The meeting was adjourned at 10:45 a.m.

MINUTES TRANSCRIBED BY D. SCOTT

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Attachments:

1. Scott Wheeler's report dated March 11, 2013
2. Status Report – P3 Activities dated March 11, 2013
3. Purchase Order Approval Lists/Register of Claims dated March 11, 2013

MINUTES APPROVED:

Ross E. Amundson
Secretary, GCIAA

