

**MINUTES
REGULAR BOARD MEETING
OCTOBER 9, 2012**

CALL TO ORDER:

President, Nathaniel Williams called the Regular Board Meeting to order at 10:45 a.m.

ROLL CALL:

Present: Silas Wilkerson, Pastor Johnson, Nathaniel Williams, Ross Amundson, Robert Poparad and Roosevelt Allen, Jr.

Absent: Cornell Collins (present at Executive Session only).

Executive Session Attendance:

Silas Wilkerson, Cornell Collins, Pastor Johnson, Nathaniel Williams, Ross Amundson,
Robert Poparad and Roosevelt Allen, Jr.

NATHANIEL WILLIAMS STATED THAT PURSUANT TO I.C. 5-14-1.5-6(D) THE BOARD OF DIRECTORS OF GARY/CHICAGO INTERNATIONAL AIRPORT AUTHORITY HEREBY CERTIFIES THAT IT DISCUSSED NO SUBJECT MATTER IN THE EXECUTIVE SESSION OTHER THAN THE SUBJECT MATTER SPECIFIED IN THE PUBLIC NOTICE.

ATTENDEES:

ATTORNEY PATRICK LYP

S. LANDRY
K. KURFMAN
D. SCOTT

B. GYURKO – GYY PROJECT MANAGER
D. WHITEHEAD – GYY SECURITY
J. WARD – GYY MARKETING
RICK CORNETT – MILHOUSE ENGINEERING (AECOM)
MARGARET OLSEN - DLZ
JOHN CLARK – JCLARK AVIATION GROUP
PAUL KARAS – GARY JET CENTER
RUFUS PURNELL – LIGHTHOUSE MARKETING
KEITH BENMAN – THE TIMES
MICHELLE QUINN – POST TRIBUNE
LT. BRUCE OUTLAW - GPD

Pastor Johnson led in Prayer.

Robert Poparad led the Pledge of Allegiance.

MINUTES:

IT WAS MOVED AND SECONDED TO APPROVE THE REGULAR BOARD MEETING MINUTES OF SEPTEMBER 10, 2012 AND SEPTEMBER 24, 2012.

ROLL CALL

Mr. Wilkerson	Aye
Pastor Johnson	Aye
Mr. Williams	Aye
Mr. Amundson	Aye
Mr. Poparad	Aye
Mr. Allen	Aye

MOTION CARRIED.

DIRECTOR'S REPORT:

➤ **Attorney Status Report**

Other than distribution of his status report, Attorney Lyp had not items for discussion.

➤ **Runway Expansion Project Update**

In Scott Wheeler's absence, Steve provided an update relating to the Runway Expansion Program. [See attached].

➤ **Business Development Update**

John Clark briefly stated that discussions were continuing with FBO development and he would keep the board advised.

➤ **Marketing & Communications Update**

James Ward highlighted the following:

1. 'The quest' - promotion just ended and the winner to be announced this Friday at the Genesis Convention Center at 7:00 p.m.

- 2. Website – doing well. Google continues to be the top referral site with over 659,951 hits – visits 25,000 – number of page visits 47,196.
- 3. Videos – currently have six videos streaming live on Utube. The top video is the Indiana National Guard.
- 4. Top cities that visit the airport facebook page: Gary, Crown Point, Chicago, Merrillville, Portage, Hobart, Indianapolis, Chesterton, E. Lansing and Valparaiso. Diverse groups of people visit the site daily.
- 5. Radio commercials currently running on: WJOB, WLJE (105.5 country), WZYN (adult contemporary), WXRD (103.9 classic rock) and 1500 am (oldies).
- 6. Top age groups visiting site: 18/24, 25/34, 35/44, 45/54 and 55/64.

Pastor Johnson asked the status of ‘Indiana Day’. James replied that the tentative date was set for November 8-11, 2012. He added that the goal was to get 150 passengers to fill the plane and stressed that this needed to be done as soon as possible. He went ahead to mention those that had committed to the trip.

➤ **Amendment of JClark Aviation, LLC Contract**

Steve requested approval of the amendment to JClark Aviation contract for professional services to be extended from October 9, 2012 to October 8, 2013.

Mr. Allen commented on the meetings held with JClark Aviation to negotiate the amendment to the existing contract. The terms were discussed and mutually agreed upon.

IT WAS MOVED AND SECONDED TO APPROVE THE AMENDMENT TO JCLARK AVIATION, LLC CONTRACT.

ROLL CALL

Mr. Wilkerson	Aye
Pastor Johnson	Aye
Mr. Williams	Aye
Mr. Amundson	Aye
Mr. Poparad	Aye
Mr. Allen	Aye

MOTION CARRIED.

➤ **Approval of 2013 Budget**

Kathy presented the 2013 budget for final approval. The General Fund budget totaled \$3,297,046 and the Cumulative Fund budget totaled \$6,258,993.

IT WAS MOVED AND SECONDED TO APPROVE THE 2013 GENERAL FUND BUDGET OF \$3,297,046 AND THE 2013 CUMULATIVE FUND BUDGET OF \$6,258,993.

ROLL CALL

Mr. Wilkerson	Aye (voted Aye – with the suggested changes)
Pastor Johnson	Aye
Mr. Williams	Aye
Mr. Amundson	Aye
Mr. Poparad	Aye
Mr. Allen	Aye

MOTION CARRIED.

FINANCIAL REPORT:

K. Kurfman presented and requested approval of the Purchase Order Approval Lists and Register of Claims for all funds dated October 9, 2012. [See attached]. Kathy responded to questions.

IT WAS MOVED AND SECONDED TO APPROVE THE PURCHASE ORDER APPROVAL LISTS AND REGISTER OF CLAIMS FOR ALL FUNDS DATED OCTOBER 9, 2012.

ROLL CALL

Mr. Wilkerson	Abstain
Pastor Johnson	Aye
Mr. Williams	Aye
Mr. Amundson	Aye
Mr. Poparad	Aye
Mr. Allen	Aye

MOTION CARRIED.

➤ **Indiana State Board of Accounts Audit Results**

FYI – Steve informed the board that the audit was complete and that staff was in the process of compiling their response to the exit conference results. The airport was audited for the time period 2009, 2010 and 2011.

OLD BUSINESS:

None.

NEW BUSINESS:

Steve requested rescheduling the November 12, 2012 board meeting to November 13th because the 12th was Veterans Day observance.

IT WAS MOVED AND SECONDED TO APPROVE RESCHEDULING THE NOVEMBER 12TH BOARD MEETING TO NOVEMBER 13, 2012.

ROLL CALL

Mr. Wilkerson	Aye
Pastor Johnson	Aye
Mr. Williams	Aye
Mr. Amundson	Aye
Mr. Poparad	Aye
Mr. Allen	Aye

MOTION CARRIED.

➤ **Swift Transportation Property Transfer – Concrete Blocks**

Steve presented and requested approval of a Bill of Sale between GYY and Swift Transportation for concrete blocks at a total cost of \$1,540.00.

ROLL CALL

Mr. Wilkerson	Aye
Pastor Johnson	Aye
Mr. Williams	Aye
Mr. Amundson	Aye
Mr. Poparad	Aye
Mr. Allen	Aye

MOTION CARRIED.

PUBLIC INPUT:

None.

ADJOURNMENT:

The meeting was adjourned at 11:15 a.m.

MINUTES TRANSCRIBED BY D. SCOTT

File: REGMIN.OCTOBER 9, 2012

Attachments:

1. Scott Wheeler's status report dated October 9, 2012
2. Purchase Order Approval Lists/Register of Claims dated October 9, 2012

MINUTES APPROVED:

Ross E. Amundson, Secretary GCIAA